

488790

**WORK ASSIGNMENT
MONTHLY PROGRESS REPORT
AUGUST 2000**

**RICHARDSON FLATS
Work Assignment No.: 088-RSBD-0894
Contract No.: 68-W5-0022**

MONTHLY WORK ASSIGNMENT STATUS REPORT (TECHNICAL)

PREPARED BY: Jeff Montera

DATE: September 1, 2000

PERIOD: July 30 – August 26, 2000

1. Progress Made This Reporting Period

Task 1 - Project Planning and Support

- The CDM Federal Program Manager along with the Project Manager attended a scoping meeting on August 23rd to discuss the work assignment form. In addition to clarifying the scope of work, CDM Federal requested an extension for the work plan due date.
- Initiated work plan preparation, which included attaining price quotes for sampling equipment (i.e., containers and preservatives) needed for the field work.
- Completed a conflict of interest disclosure, the results of which were submitted to EPA.

2. Problems Resolved - None this period.

3. Variances, Anticipated Problem Areas and Recommended Solutions – The period of performance for this work assignment expires September 28, 2000. A WAF extending the period of performance into the option period is required of EPA.

4. Upcoming Events/Activities Planned

Task 1 - Project Planning and Support

- Review pertinent background documents provided by EPA RPM. These documents include, but are not limited to: USEPA 1993. Final Report Richardson Flats Tailings, Summit County, Utah, Weston Engineering, Inc. 1999. Preliminary Hydrogeologic Review of Richardson Flats Tailings Site, Sections 1 and 2 – Township 2 South, Range 4 East, Summit County Utah., United Park City Mines. Statement of Work for Focused Remedial Investigation/Feasibility Study, Richardson Flats Tailings Site, Summit County, Utah., and United Park City Mines 2000. Focused Remedial Investigation/Feasibility Study Work Plan, Richardson Flats Tailings Site, Summit County, Utah.

- Submit Original Work Plan.
- Negotiate and submit Work Plan Revision 1 as needed.
- Conduct a one-day site visit. During the visit meet with the EPA RPM, and the PRP.
- Review the Site Specific Health and Safety Plan developed by the PRP. This will require CDM's Health and Safety Coordinator to determine whether or not the current safety plan provided by the PRP for site activities meets the minimum safety requirements established by CDM Federal for site work.
- Review PRP Sampling and Analysis Plan. This includes coordinating with the PRP during development of their SAP to ensure that split sampling activities are accommodated. In addition CDM Federal will prepare an addendum to the PRP SAP that will address split sampling activities.
- Perform routine project management activities including tracking technical and financial progress, maintaining files, and preparing input for the monthly progress report.

5. Key Personnel Changes - None this period.

6. Subcontracting - None.

7. Non-CLP Laboratory Analysis - None.

8. Travel - None.

9. Schedule Performance

Task	Start Date	Completion Date		Percent Complete	Schedule Variance
		Planned	Actual		
TASK 1 - PROJECT PLANNING AND SUPPORT					
Prepare Work Plan	08-15-00	09-18-00		75%	(a)
Submit Work Plan Rev. 1	TBD				

(a) Requested extension beyond 30 days; EPA concurred

10. Actual and Forecasted Expenditures

	Actual			Forecast		
	June	July	August	September	October	November
LOE Hours	-	-	1.5	130	100	75
Cost (\$)	-	-	213.24	13,000	1,000	7,500

**WORK ASSIGNMENT
MONTHLY PROGRESS REPORT
OCTOBER 2000**

RICHARDSON FLATS
Work Assignment No.: 088-RSBD-0894
Contract No.: 68-W5-0022

MONTHLY WORK ASSIGNMENT STATUS REPORT (TECHNICAL)

PREPARED BY: Jeff Montera

DATE: November 1, 2000

PERIOD: September 29 – October 28, 2000

1. Progress Made This Reporting Period

Task 1 - Project Planning and Support

- Conducted routine project management activities, including preparation of input to monthly progress report.
- Received WAF Revision No. 1, which approved the work plan without revision, and kept expenditure limits the same as provided in the initial WAF.

2. Problems Resolved - None this period.

3. Variances, Anticipated Problem Areas and Recommended Solutions – None this period.

4. Upcoming Events/Activities Planned

Task 1 - Project Planning and Support

- Review the Site Specific Health and Safety Plan developed by the PRP. This will require CDM's Health and Safety Coordinator to determine whether or not the current safety plan provided by the PRP for site activities meets the minimum safety requirements established by CDM Federal for site work.
- Review PRP Sampling and Analysis Plan. This includes coordinating with the PRP during development of their SAP to ensure that split sampling activities are accommodated. In addition CDM Federal will prepare an addendum to the PRP SAP that will address split sampling activities.
- Perform routine project management activities including tracking technical and financial progress, maintaining files, and preparing input for the monthly progress report.

5. Key Personnel Changes - None this period.

This Monthly Progress Report prepared by CDM Federal Programs Corporation contains cost information which is COMPANY CONFIDENTIAL under the terms of EPA Contract No. 68-W5-0022.

6. Subcontracting – None this period.
7. Non-CLP Laboratory Analysis – None this period.
8. Travel – None this Period.
9. Schedule Performance

Task	Start Date	Completion Date		Percent Complete	Schedule Variance
		Planned	Actual		
TASK 1 – PROJECT PLANNING AND SUPPORT					
Prepare Work Plan	08-15-00	09-18-00	09-18-00	100%	(a)
Site Visit	09-25-00	09-25-00	09-25-00	100%	On schedule

(a) Requested extension beyond 30 days; EPA concurred.

10. Actual and Forecasted Expenditures

	Actual			Forecast		
	August	September	October	November	December	January
LOE Hours	1.5	67	20	130	100	75
Cost (\$)	213	3,925	1,847	13,000	1,000	7,500

**WORK ASSIGNMENT
MONTHLY PROGRESS REPORT
NOVEMBER 2000**

**RICHARDSON FLATS
Work Assignment No.: 088-RSBD-0894
Contract No.: 68-W5-0022**

MONTHLY WORK ASSIGNMENT STATUS REPORT (TECHNICAL)

PREPARED BY: Jeff Montera

DATE: December 1, 2000

PERIOD: October 29 – November 25, 2000

1. Progress Made This Reporting Period

Task 1 - Project Planning and Support

- Conducted routine project management activities, including tracking technical and financial progress, maintaining files, and preparing input for the monthly progress report.
- Initiated review of PRP Sampling and Analysis Plan (SAP). CDM Federal received the PRP SAP on November 1, 2000. Technical and Quality Assurance review was conducted and comments were submitted to the Regional Project Manager on November 9th. Adjusted schedule to submit comments one day early in response to the original due date, November 10th, being a Federal holiday.

2. Problems Resolved - None this period.

3. Variances, Anticipated Problem Areas and Recommended Solutions – None this period.

4. Upcoming Events/Activities Planned

Task 1 - Project Planning and Support

- Following revisions to the PRP SAP, CDM Federal will prepare an addendum that will address split sampling activities.
- Review the Site Specific Health and Safety Plan developed by the PRP. This will require CDM's Health and Safety Coordinator to determine whether or not the current safety plan provided by the PRP for site activities meets the minimum safety requirements established by CDM Federal for site work.
- Perform routine project management activities including tracking technical and financial progress, maintaining files, and preparing input for the monthly progress report.

5. Key Personnel Changes - None this period.
6. Subcontracting - None this period.
7. Non-CLP Laboratory Analysis - None this period.
8. Travel - None this Period.
9. Schedule Performance

Task	Start Date	Completion Date		Percent Complete	Schedule Variance
		Planned	Actual		
TASK 1 - PROJECT PLANNING AND SUPPORT					
Prepare Work Plan	08-15-00	09-18-00	09-18-00	100%	(a)
Site Visit	09-25-00	09-25-00	09-25-00	100%	On schedule
Review and Comment on PRP SAP	11-01-00	11-10-00	11-09-00	100%	Ahead of schedule

(a) Requested extension beyond 30 days; EPA concurred.

10. Actual and Forecasted Expenditures

	Actual			Forecast		
	September	October	November	December	January	February
LOE Hours	67	20	17	130	100	75
Cost (\$)	3,925	1,847	1014	13,000	1,000	7,500

**WORK ASSIGNMENT
MONTHLY PROGRESS REPORT
DECEMBER 2000**

**RICHARDSON FLATS
Work Assignment No.: 088-RSBD-0894
Contract No.: 68-W5-0022**

MONTHLY WORK ASSIGNMENT STATUS REPORT (TECHNICAL)

PREPARED BY: Jeff Montera

DATE: January 1, 2001

PERIOD: November 26 – December 30, 2000

1. Progress Made This Reporting Period

Task 1 - Project Planning and Support

- Conducted routine project management activities, including tracking technical and financial progress, maintaining files, and preparing input for the monthly progress report.
- Future ecological risk assessment work on the site was discussed.

2. Problems Resolved - None this period.

3. Variances, Anticipated Problem Areas and Recommended Solutions – None this period.

4. Upcoming Events/Activities Planned

Task 1 - Project Planning and Support

- Following revisions to the PRP SAP, CDM Federal will prepare an addendum that will address split sampling activities.
- Review the Site Specific Health and Safety Plan developed by the PRP. This will require CDM's Health and Safety Coordinator to determine whether or not the current safety plan provided by the PRP for site activities meets the minimum safety requirements established by CDM Federal for site work.
- Perform routine project management activities including tracking technical and financial progress, maintaining files, and preparing input for the monthly progress report.

5. Key Personnel Changes - None this period.

6. Subcontracting – None this period.

7. Non-CLP Laboratory Analysis – None this period.

8. Travel – None this Period.

9. Schedule Performance

Task	Start Date	Completion Date		Percent Complete	Schedule Variance
		Planned	Actual		
TASK 1 – PROJECT PLANNING AND SUPPORT					
Prepare Work Plan	08-15-00	09-18-00	09-18-00	100%	(a)
Site Visit	09-25-00	09-25-00	09-25-00	100%	On schedule
Review and Comment on PRP SAP	11-01-00	11-10-00	11-09-00	100%	Ahead of schedule

(a) Requested extension beyond 30 days; EPA concurred.

10. Actual and Forecasted Expenditures

	Actual			Forecast		
	October	November	December	January	February	March
LOE Hours	20	17	12	130	100	75
Cost (\$)	1,847	1,014	706	13,000	1,000	7,500